

INTRODUCTION TO PROJECT MANAGEMENT

Course Outline

The programme is designed to provide participants with a basic understanding of the scope of Project Management by exposing them to the fundamental principles and tools used in contemporary Project Management.

What you will cover:

- Project Conceptualisation
- Project Planning
- Work Breakdown Structure
- Scheduling
- Project Budget
- Managing the Project Team
- Project Procurement
- Project Monitoring and Control
- Estimating the Net Worth of a Project
- Introducing Microsoft Project
- Project Closeout

HOW YOU WILL BENEFIT:

- Identify the basic elements that must be considered in the conceptualisation of a project and the development of a basic project plan.
- Identify the foundational elements in monitoring and controlling a project.
- Estimate the net worth of a project.
- Describe how Microsoft Project may be used in project management.
- Develop the necessary project closeout requirements.

TARGET GROUP:

This programme is designed for individuals who are involved in management of various projects throughout their organization.